



Oracy Australia Association Inc.

BOOKING FORM

NAME OF ORGANISER: _____

NAME OF SCHOOL/CENTRE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

Is this the first time your school has participated in an Oracy Assessment?

YES NO

SYLLABUS is available on our website: http://www.oracy.org.au/Oracy_syllabus/ORACY-SYLLABUS-2017-1.pdf

Which assessment you are registering for?

Oral English or **Drama** or **Group Speaking** or **English as a Second Language**:

Assessment Name: _____

Program/s (Years 2-12)

Number of **Primary** Students: _____ Year/s _____

No. **Secondary** Students: _____ Year/s _____

Preferred Date/s Day/s: _____

Dates or days to be avoided: _____

Can you accommodate two or more assessors on the same day?

YES NO

Attach any other information that may assist us to meet your requirements.

Timetable: The organiser will be required to draft a time-table (showing morning tea breaks and lunch breaks) which must be sent to the administrator two weeks prior to the assessment.

Payment should be made in full at this stage.

Refunds Policy: There will be no refunds for absent students on the day of assessment. An exception to this policy will only be made if a medical certificate is sent to the administrator within two weeks of completion of the assessment.

THIS FORM MUST BE ACCOMPANIED BY A \$50 Non-refundable ADMINISTRATION fee.

Our Banking details:

BANKWEST

NAME: ORACY AUSTRALIA ASSOCIATION INC

BSB: 306046

ACCOUNT: 4159108

PLEASE RETURN THIS FORM BY EMAIL SIX WEEKS PRIOR TO REQUIRED DATE/S TO:

The Administrator

Anne Fox: admin@oracy.org.au

PH: 0411 367 393

I have read the NOTES TO ASSESSMENT ORGANISERS and will follow the instructions as outlined.

YES

Administration fee paid: YES NO

Signature: _____

CONTINUED...



Please fill in this form:

indicate the number of students in each grade and specify the Assessment they will be entering.

Primary Students Years 2-6

Year	Oral English Insert no. of students	Group Speaking Minimum number per group - 5	Total Number of Students
2			
3			
4			
5			
6			

Secondary Students Years 7-12

Year 7	Oral English Insert no. of students	Group Speaking Minimum number per group - 5	Total Number of Students

Year	Oral English Assessment A Insert no. of stu- dents	Oral English Assessment B Insert no. of stu- dents	Group Speaking Minimum num- ber per group - 5	Drama Assess- ment	Total Number of students
8					
9					
10					
11					
12					

English Second Language

Stage	Number of students
Introductory	
Preliminary	
Elementary	
Intermediate	
Advanced	
TOTAL No Students	