Oracy Australia Association Inc.

BOOKING FORM

NAME OF ORGANISER: _____

NAME OF SCHOOL/CENTRE: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

Is this the first time your school has participated in an Oracy Assessment?

YES [ ]   **NO** [ ]

SYLLABUS is available on our website. For a summary please see Summary Syllabus.

Which assessment are you registering for?

Oral English or **Drama** or **Group Speaking** or **English as a Second Language**?

Assessment Name: _____

Program/s (Years 2–12)

Number of Primary Students: _____   Year/s _____

Number of Secondary Students: _____   Year/s _____

Preferred Date/s Day/s: _____

Dates or days to be avoided: _____

Can you accommodate two or more assessors on the same day?

YES [ ]   **NO** [ ]

Please attach any other information that may assist us to meet your requirements.

Timetable: The organiser will be required to draft a time-table (showing morning tea breaks and lunch breaks) which must be sent to the administrator two weeks prior to the assessment.

Payment should be made in full at this stage.

Refunds Policy: There will be no refunds for absent students on the day of assessment. An exception to this policy will only be made if a medical certificate is sent to the administrator within two weeks of completion of the assessment.

This form MUST be accompanied by a $50 NON-REFUNDABLE ADMINISTRATION fee.

Our Banking details:

BANKWEST
NAME: ORACY AUSTRALIA ASSOCIATION INC
BSB: 306046
ACCOUNT: 4159108

PLEASE RETURN THIS FORM BY EMAIL SIX WEEKS PRIOR TO REQUIRED DATE/S TO:

The Administrator
Anne Fox: admin@oracy.org.au PH: 0411 367 393

I have read the NOTES TO ASSESSMENT ORGANISERS and will follow the instructions as outlined.

YES [ ]

Administration fee paid:

YES [ ]   **NO** [ ]

Signature: _____

Please complete this section of the form:

Indicate the number of students in each grade and specify the Assessment they will be entering.

Primary Students Years 2–6

Year	Oral English Insert no. of students	Group Speaking Minimum no. per group - 5	Total No. of Students
2			
3			
4			
5			
6			

Secondary Students Years 7–12

Year	Oral English Insert no. of students	Group Speaking Minimum no. per group - 5	Total No. of Students
7			

Year	Oral English Assessment Insert no. of students	Group Speaking Minimum no. per group – 5	Drama Assessment	Total No. of Students
8				
9				
10				
11				
12				

English Second Language

Level	No. of Students
Beginning Early Reader	
Beginning	
Emerging	
Developing	
Total No. of Students:	